



Franklin County Board of Developmental Disabilities

Previously Franklin County MRDD — Established 1967 — Same Agency — Just A New Name!

2879 Johnstown Road • Columbus, Ohio 43219 • 614-475-6440 • www.fcbdd.org

Jed W. Morison
Superintendent

POSITION OPEN: TRAINING SPECIALIST – FULL-TIME TEMPORARY - EAST

MINIMUM QUALIFICATIONS: High School Diploma or equivalent; one year experience in related field is preferred; must be able to lift, bend, push and pull up to 25 pounds

LICENSE/CERTIFICATION REQUIRED: Adult Services Registration - Ohio Department of DD; valid Ohio Driver's License - Ohio Bureau of Motor Vehicles; must hold valid American Red Cross or equivalent first aid and cardiopulmonary resuscitation certification and must complete eight hours of approved DODD training

DUTIES/RESPONSIBILITIES:

Provides training and instruction to employees in a vocational/habilitation setting to enhance marketable occupational skills; directs a group of employees in training activities, overseeing quality and quantity of work and employee activity and behavior; follows established habilitation plans and provides training during periods of work reduction

Assists with the tasks in janitorial, food service and laundry

Assists employees with personal care needs such as, but not limited to, restroom assistance, eating assistance, etc.

Attends and participates in interdisciplinary team meetings; assists in the development of individual plans and in the establishment of training objectives; prepares and implements training plans; provides accurate documentation

Maintains environment free of health and safety hazards; obtains necessary materials and supplies for training; submits written requests as needed

Provides assistance with the embarkment and disembarkment of employees

Maintains records and prepares reports as required; attends and participates in staff meetings; reads professional literature and attends seminars, academic classes or workshops to enhance professional knowledge; maintains proper registration certification

Provides transportation for employees

May perform delegated nursing tasks and/or procedures

Performs other related duties as assigned

IF INTERESTED, PLEASE APPLY AT 2879 JOHNSTOWN ROAD, COLUMBUS, OHIO 43219 or WWW.FCBDD.ORG

AN EEO EMPLOYER