

Heart of Ohio Family Health Centers is seeking a **licensed Social Worker** to support the daily operations and customer service. This is an exempt position whose working schedule is assigned Monday through Friday, approximately 8:00am – 5:00 pm, and in the future may require some evenings and Saturdays. This non-profit FQHC organization offers a competitive salary and excellent benefits.

Interested applicants should send a resume addressed to the Human Resources / Risk Manager at:

Email – capitalparkhr@mchs.com

Mail – 882 S. Hamilton Rd, Columbus, Ohio 43213

Fax – 614-338-6837

Job Qualifications (Experience, Knowledge, Skills and Abilities)

- * Functions as a liaison between patients and health care providers or agencies in assisting, organizing, coordinating, and providing optimal health care service
 - * Administrative and supervisory duties, three subordinates
 - * If bilingual, interprets a foreign language into English and English into a foreign language to facilitate the health care service
 - * Additional duties explained during interview process
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- * Required license in social science
 - * Preferred holder of interpreting certificate
 - * Preferred bilingual in Spanish or Somali
 - * Willingness to work with all cultural and socioeconomic groups without judgment or bias
 - * Demonstrates ability to cooperatively work/mediate with all age groups and family groups
 - * Compliance with the HIPAA law and regulations; especially the ability to confidentially retain information, passing only necessary information to those needed to perform their duty
 - * If bilingual, demonstrated ability to accurately and clearly translate, verbal and written, a foreign language into English and English into a foreign language
 - * Ability to work with minimal supervision and exercise sound independent judgment
 - * Excellent familiarity and application with medical terminology
 - * Willingness to sign Code of Ethics for interpretation
 - * Skills to expertly deliver exceptional customer service to the public
 - * Ability to successfully work in unison with others to create an efficient, harmonious work environment
 - * Demonstrates competency in working sensitively and respectfully with people of various cultures and social status
 - * Knowledge of federal, state and local laws and regulations pertaining to health care and safety
 - * Ability to communicate (orally and in writing) in a professional manner
 - * Ability to maintain an established work schedule to ensure dependability and accuracy of work quality
 - * Other functions as assigned