

**FRANKLIN COUNTY BOARD OF MENTAL RETARDATION
AND DEVELOPMENTAL DISABILITIES**

**2879 Johnstown Road
Columbus, Ohio 43219**

POSITION AVAILABLE: BUS DRIVER

MINIMUM QUALIFICATIONS: Must be able to lift, bend, push and pull up to 50 pounds

LICENSE/CERTIFICATION REQUIRED: Valid Commercial Driver's License - Ohio
Bureau of Motor Vehicles

DUTIES/RESPONSIBILITIES:

Operates a school bus in the scheduled transportation of persons at points of embarkation and disembarkation; supervises and responds to riders needs during bus ride; observes riders' behaviors and environmental situation to detect conditions which threaten riders' safety

Operates and rides hydraulic lift and secures riders' wheelchairs and other adaptive equipment

Keeps vehicle clean inside and out; takes bus to garage for mechanical repairs, oil change, tires, etc.

Performs duties outlined in the Ohio Pupil Transportation Laws and Regulations

Follows riders' programming procedures when necessary

Assists in the boarding and departure of persons at points of embarkation and disembarkation

Turns in student/client absentee reports at disembarkation point in the morning

Turns in weekly traveling report sheet to supervisor

Performs daily vehicle pre-trip inspection

Participates in annual staff development program requirements and agency required programs

Communicates verbally and in writing to parents and staff, concerns and problems; provides input regarding safe transportation of riders

Assists with riders during non-route times (e.g., field trips)

Assumes responsibility for riders' possessions during route times

Performs cleaning and custodial duties as necessary

Performs other related duties as assigned

IF INTERESTED, PLEASE APPLY AT 2879 JOHNSTOWN ROAD, COLUMBUS, OHIO
43219

AN EEO EMPLOYER